



***State of Washington
Department of Transportation
Legal Notice of Intent to Sole Source
Corrected Notice***

Washington State Department of Transportation (WSDOT) announces its intention to establish a sole source contract with Glenn Pascall to prepare an integrated draft of the Washington Transportation Plan (WTP.) WSDOT will award one contract for approximately ~~\$55,000~~ \$65,000.

The purpose of the agreement is for Mr. Pascall to write a draft 2005 WTP. These documents would be based on content, data, and analysis performed by WSDOT and others. Mr. Pascall, as evidenced in other examples of his writing skills and style, possesses the ability to prepare the draft 2005 WTP in a manner acceptable to the Secretary of Transportation and the Commission. Because of the short time frame in which the draft WTP must be written and the proven skills necessary to write the draft WTP, it is essential that WSDOT sole source with Mr. Pascall in order to be able to deliver the WTP in a timely manner. The WTP is required under federal and state law. The WTP is one of the top priority products of both the Commission and Executive Management. The WTP will be used to prepare and propose a 10-year investment package for the 2007 Legislative Session. WSDOT has committed to have the draft and final 2005 WTP completed this year.

Challengers are required to submit a brief statement of their Intent to Challenge, and must address the following criteria as it relates to the project:

- 1 Qualifications/Expertise of Firms on Team;
- 2 Qualifications of Proposed Project Manager;
- 3 Key Team Members Qualifications (Prime Consultant and Sub-Consultants);
- 4 Firm's Project Management System (Prime Consultant Only);
- 5 References/past performances (Prime Consultant Only); and
- 6 Cost factors (Prime Consultant Only.)

Your submittal is limited to a total maximum number of ten (10) sheets submitted only on single sided (single sided meaning one side only of a single sheet of paper) typed 8.5" x 11" paper (if charts and/or graphs are utilized text must be readable size font,) and with type size no smaller than 12 point. The page limitation does not apply to the transmittal letter, front and back cover, the completed Performance Evaluation forms, and the completed Submittal Information Packet form(s.) Please provide only one (1) copy of the completed Performance Evaluation forms and the completed Submittal Information Packet form(s.) These forms should be accompanied with your Letter of Transmittal and should be submitted under separate cover and not bound within your Notice of Intent to Challenge.

The "Notice of Intent to Challenge" shall meet the following requirements or will be deemed non-responsive and will not be eligible for consideration of this work:

- 1 Title of the Notice of Intent to Sole Source on the cover of the submittal and the Transmittal



- Letter;
- 2 Transmittal Letter;
 - 3 Completed Submittal Information Packet form for the Prime Consultant and all proposed Sub-Consultants (1 set);
 - 4 Completed Performance Evaluations for the Prime Consultant Only;
 - 5 Responsiveness to all challenge criteria;
 - 6 Meeting page limitations and font size requirements; and
 - 7 Meeting submittal deadline submission date.

Your "Notice of Intent to Challenge" must be received no later than 5:00 PM, ~~Thursday, March 3, 2005~~ [Friday, March 4, 2005](#), at the below address:

Mr. Michael B. Rice
Director, Consultant Services
Washington State Department of Transportation
Capital View II Building, 2nd Floor
724 Quince Street SE
Olympia, WA 98504-7323

No submittals will be accepted after that date and time. Faxed or e-mailed submittals will not be accepted.

Any questions regarding this notice should be directed to WSDOT Consultant Services Office at 360-705-7147.

Date of publication in the Seattle Daily Journal of Commerce: ~~Thursday, February 24, 2005~~ [Friday, February 25, 2005](#).

Challenge Due Date: ~~Thursday, March 3, 2005~~ [Friday, March 4, 2005](#).